

DEPARTMENT OF THE AIR FORCE

THIS IS TO CERTIFY THAT

THE AIR FORCE ACHIEVEMENT MEDAL

(FIRST OAK LEAF CLUSTER)

HAS BEEN AWARDED TO

SENIOR AIRMAN TIMOTHY M. MAXON

FOR

OUTSTANDING ACHIEVEMENT

15 June 2020 to 19 November 2021

ACCOMPLISHMENTS

Senior Airman Timothy M. Maxon distinguished himself by outstanding achievement while assigned to the 110th Mission Support Group, 110th Wing, Battle Creek Air National Guard Base, Michigan. During this period, he volunteered for a temporary technician position to fill a critical shortfall within the 110th Mission Support Group, Commander Support Staff to support the Group Staff and five squadrons. While assigned to the Mission Support Group Staff, he conducted a required time sensitive one hundred percent audit of the Z directory. Airman Maxon also managed and coordinated the file transfer of over one thousand official documents during the conversion from the Z directory to the K directory for the Mission Support Group Staff and three squadrons to include the 110th Civil Engineer Squadron, 110th Force Support Squadron, and 110th Security Forces Squadron. Additionally, he updated the Dependent Care Plan code in the Military Personnel Data System for the Group Staff and three subordinate squadrons. This effort was critical to the success of an updated report that is required for the Family Care Plan Audit conducted by the Wing. Airman Maxon continues to prove himself to be a valuable asset to the success of the Mission Support Group Commander Support Staff Team. The distinctive accomplishments of Airman Maxon reflect credit upon himself, the Air National Guard, and the United States Air Force.

GIVEN UNDER MY HAND

10 December 2021

DANIEL E. GUY, Lt Col, MI ANG
Commander, 110th Mission Support Group

GUY.DANIEL.EDWARD.1095794129 Special Order: G-035563 Condition: 4 PAS: E81CFJP0 RDP: 19 November 2021